

INSTRUCTIONS FOR CONSULTANT PROJECTS

APPENDIX 4: CULTURAL RESOURCE REPORT

The Consultant will be responsible for conducting a Cultural Resource study on this project. The cultural resource study will be for the purpose of evaluation of known or suspected cultural resource sites to determine the significance of the site by applying the National Register criteria as contained in 36CFR60. It is the responsibility of the MDT Cultural Resources Unit to determine effects to archaeological and historic sites and suggest any mitigation measures which may be necessary.

Following the completion of the cultural resource study, the Consultant will prepare a written report of findings and recommendations for National Register of Historic Places eligibility. This report shall be subject to approval by the Department and shall contain the following items:

- 1) Evidence of a thorough literature and records examination for previously recorded cultural resources.
- 2) The project transite/plans and USGS topographic map (or county road map) showing the area inventoried and locations of recorded sites in relationship to the highway.
- 3) A description of the inventory methods used and an estimate of the reliability of the inventory (based on ground visibility).
- 4) A description of the highway undertaking and its area of potential environmental impact.
- 5) A brief description of the area and its environment.
- 6) An inventory of all cultural resources 45 years old or older which are located within the potential area of environmental impact. UTM coordinates and quarter-quarter-quarter sections must be included for all recorded sites. Sites should be marked on copies of USGS topographic maps. Every attempt should be made to draw site sketch map to scale. Computer-generated maps are preferred.

Completion of a "Montana Historical-Architectural Inventory Form" will be adequate for most historic structures. The following information about historic sites should be furnished:

- a) physical description of each property
- b) date of construction (within five years)
- c) builder

- d) use or function
- e) historical content

Photographs of the structure(s) and setting should accompany written descriptions. While all those photos need not be included in the report, they should be available as negatives and be included with the report. Color photographs are preferred.

- 7) An evaluation of resource significance according to the National Register criteria of eligibility.

Rationale should be provided as to why a property does or does not meet the criteria.

- 8) National Register eligible sites, site boundaries must be identified and justified. Both written descriptions and site sketch maps and/or project transmits with site boundaries delineated will be included.
- 9) The report should include a discussion about potential rural historic landscapes in the vicinity of the project.

Five copies of the final report, including two with original photos, will be provided to the Department.

A Cultural Resource Annotated Bibliography System (CRABS) form will be prepared and submitted to the Department along with the final report, for SHPO use.