

FINANCIAL INFORMATION

D. Operating Expenses

	Direct Cost	In-kind	DBE
1. Labor			
Driver Wages	_____	_____	
Mechanic Wages	_____	_____	
Dispatcher Wages	_____	_____	
2. Fringe Benefits			
Driver/Mechanic/Dispatcher Fringe Benefits Distribution	_____	_____	
3. Services			
Facilities/Bus Storage (itemize, section I)	_____	_____	_____
Advertising Fees	_____	_____	_____
Custodial Services (Bus Facilities)	_____	_____	_____
Other Services (itemize, section I)	_____	_____	_____
4. Materials and Supplies Consumed			
Fuel and Fuel Additives	_____	_____	_____
Other Materials and Supplies	_____	_____	_____
5. Purchased Transportation Service			
Purchased Transportation Service (itemize, section I)	_____	_____	_____
6. Taxes			
Vehicle Licensing and Registration Fees	_____	_____	
7. Other Operating Expenses			
Other Expenses (itemize, section I)	_____	_____	_____
TOTAL OPERATING EXPENSES	\$ -	\$ -	\$ -

E. Administrative Expenses

	Direct Cost	In-kind	DBE
1. Labor			
Manager/Coordinator, Admin. Personnel (itemize, section I)	_____	_____	
2. Fringe Benefits			



Manager/Coordinator, Admin. Personnel
Fringe Benefits Distribution

3. Materials and Supplies

Office Supplies

4. Casualty and Liability Costs

Casualty and Liability Insurance

5. Utilities

Utilities (Gas, Electric, Sewer, Phone
and Internet)

6. Taxes

Property Tax

7. Leases and Rentals

Office Space (itemize, section I)

8. Miscellaneous Expense

Professional & Technical Services

Dues and Subscriptions (transit-related)

Travel and Meetings (transit-related)

Drug Testing

Promotion for Coordination & Ridesharing

Indirect Cost
(prior approval required from MDT)
**Attach Cost Allocation Plan*

9. Other Administrative Expenses

Other Expenses (itemize, section I)

TOTAL ADMINISTRATIVE EXPENSES

\$ - \$ - \$ -

F. Maintenance Expenses

Direct Cost

In-kind

DBE

1. Maintenance

Vehicle Maintenance Parts and Service
(itemize, section I)

TOTAL MAINTENANCE EXPENSES

\$ - \$ - \$ -

G. Reimbursement Calculations



1/10/2014

1. Total Operating Expenses	\$ - *	
2. Total Amount of Fares/Donations		
3. Total Amount of Advertising/Rent/Misc. Fees** This amount can be used as match and does not reduce operating		
4. Net Operating Deficit	\$ -	
5. Eligible Operating Reimbursement at 54.11%		\$ -
6. Total Administrative Expenses	\$ - *	
7. Eligible Administrative Reimbursement at 80%		\$ -
8. Total Maintenance Expenses	\$ - *	
9. Eligible Maintenance Reimbursement at 80%		\$ -
10. FEDERAL OPERATING GRANT AMOUNT		\$ -
Eligible In-kind @ 15% of Total Operating Budget Amount	\$ -	

Once approved funding cannot be transferred between categories without prior written approval from your regional planner.

LOCAL MATCH

Operating	\$ -
Administrative	\$ -
Maintenance	\$ -
TOTAL LOCAL MATCH NEEDED	\$ -

* This dollar amount must include the total direct costs and the total in-kind costs.

**Include revenue from rent, storage, advertising etc.

