

MONTANA DEPARTMENT OF TRANSPORTATION AASHTOWare Project Construction and Materials



# MDT Procedure Process: Product Group Assignments

Date: July 10, 2017 Updated: August 26, 2019





![](_page_1_Picture_2.jpeg)

## Process Definition

This process defines the steps associated with product group assignment. Product groups are associated with a material category, lab and sample type. This assignment can then be associated to person qualifications for access to review samples

#### Acronyms and Definitions

CSS – Construction Systems Section

MDT – Montana Department of Transportation

#### MDT Procedure - Create a new product group

- 1. Navigate to Reference Data > Product Group Assignments.
- 2. Click the New button.
- 3. Select MATL All Materials from the Product Group Name Desc field.
- 4. Select the appropriate Destination Lab ID Name.
- 5. Select the appropriate Sample Type from the dropdown list.
- 6. Select the appropriate Material Category Code Name.
- 7. Click Save.
- 8. Repeat steps 2-7 for each Material Category, Destination Lab and Sample Type combination.

✓ Product Group Name MATL	Destination Lab Helena	Sample Type PROJ	Material Category 203	Material	×
Product Group Name - Desc • 💌 Q MATL All Materials			Mati Cat Code - Name • Q 203 Excevation and Embankment		
Destination Lab ID - Name * 🔻			Material Code - Name 🔻		
Q Helena Helena Receiving			Q Begin typing to search or press E	Enter	
Sample Type *  PROJ - Project Acceptance	•				

### **IT Systems Interfaces Outside of AASHTOWare Project**

- Process Exceptions
- **Business Change Summary**
- Comments

Only one product group will be used but it must be associated to all material category, destination lab and sample type combinations.