

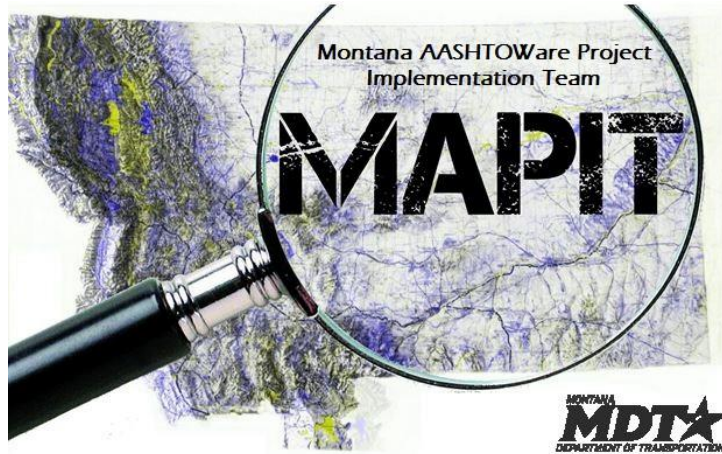


MONTANA DEPARTMENT OF TRANSPORTATION  
AASHTOWare Project Construction and Materials



MDT Procedure  
Process: Product Groups

Date: July 10, 2017  
Updated: August 26, 2019





# MONTANA DEPARTMENT OF TRANSPORTATION AASHTOWare Project Construction and Materials



## ❑ **Process Definition**

This process defines the steps for maintaining Product Groups. A product group is a category of material products. Access to product groups controls what users see in the Review Samples queue

## ❑ **Acronyms and Definitions**

CSS – Construction Systems Section

MDT – Montana Department of Transportation

## ❑ **MDT Procedure - Create a new product group**

1. Navigate to Reference Data > Product Groups
2. Click on the New button.
3. Enter a Product Group Name (Short abbreviation).
4. Enter a Product Group Description.
5. Click Save.

Product Group

Type search criteria or press Enter **Advanced** Showing 0 of 0

New 0 added | 0 marked for deletion | 0 changed

Product Group Name	Product Group Description	Obsolete Date
MATL	All Materials	

## ❑ **IT Systems Interfaces Outside of AASHTOWare Project**

## ❑ **Process Exceptions**

## ❑ **Business Change Summary**

## ❑ **Comments**

One product group will be used for all materials. A decision was made not to limit access for review of samples to certain groups. The EPM and FOP will have full access to review all samples