



Automobilization Business Process

Creation of the Daily Work Report (DWR)

The creation of a DWR containing work items for mobilization is created during:

1. Contract Activation
 - a. Created one day after a contract is activated
 - b. DWR date will be one day after the work begin date
2. Payment Estimate Approval
 - a. Created on the 24th of the month following the approval of the estimate
 - b. DWR date will be one day after the period end date of the previous estimate.

Calculating Mobilization

Specifications

Mobilization is calculated based on the specifications in 109.09.2 of the 2014 Spec Book

Updating DWR item postings

- Item postings will be automatically updated upon approval of any DWR on the contract
- The mobilization DWR is created in 'Approved' status
 - No need to approve the mobilization DWR for the payment estimate
 - No need to un-approve and re-approve the mobilization DWR for changing or regenerating a payment estimate. The quantities will update as adjustments are made and other DWRs are approved.
- Manual adjustments:
 - At this time, any manual adjustments including final estimate calculations must be made by calling the AASHTOWare Help Desk.
 - Future releases of AASHTOWare Project will allow this to be done in the system by FOPs and EPMs