

CONSTRUCTION REDLINE EDITS FOR AS-BUILT PLANS

Contents

ONTENTS	1
VERVIEW	2
Process Provenance	2
FATEMENT OF NEED	2
CRONYMS/DEFINITIONS USED IN THIS DOCUMENT	2
EFERENCES	2
ROCESS DESCRIPTION AND EXAMPLES	3
Section I. Redline As-Built Changes to the Plan Sheets	3
Procedure – As-Built Title Page Information	3
Procedure – As-Built Table of Contents Information	4
Procedure – As-Built Notes Information	5
Procedure – As-Built Linear and Level Data Information	6
Procedure – As-Built Control Diagram Information	7
Procedure – As-Built Typical Section Information	8
Procedure – As-Built Road Summaries Information	9
Procedure – As-Built Detail Sheet Information	13
Procedure – As-Built Plan and Profile Information	16
Procedure – As-Built Signing Plans Information	21
Procedure – As-Built Electrical Plans Information	26
Procedure – As-Built Bridge Plan Information	29
Procedure – As-Built Cross Section Information	31

Overview

This document will help guide construction crews through completing accurate redline as-builts in the field prior to submitting the as-builts to the designated person building electronic versions of the as-builts. This document should be taken as a guide and not an all-inclusive set of instructions. There are many aspects to as-built information and unique situations that may not be captured in this document. If further guidance is necessary, please contact your designated as-built specialist, typically the District Engineering Contract Specialist/District Engineering Officer.

Process Provenance

- Date of development: 7/19/2021
- Revision date(s): 2/14/2022
- Software: *N/A*
- Software version(s): N/A
- Author: Emily Peterson & Christian Wright

Statement of Need

Change is a normal and expected part of the construction process. Changes can be the result of necessary design modifications, differing site conditions, material availability, value engineering and impacts from third parties to name a few. Beyond executing the change in the field, the change needs to be documented to show what was constructed. Construction As-Builts are used to show the finished condition of the work as it was constructed and accepted. Thereafter the drawings are used as a reference, especially for tort claims, to plan for changes, fix repairs or expansion.

Acronyms/Definitions Used in This Document

EPM – Engineering Project Manager DEO – District Engineering Officer (Engineering Contract Specialist) NSOP – Not Shown On Plans QA – QA Suite (Quality Assurance Software Used by MDT) Jasper – Jasper Reports (Report Software Used by MDT) MicroStation – Software Used by MDT to Design Projects

References

Electronic Edits for As-Built Plans

Process Description and Examples

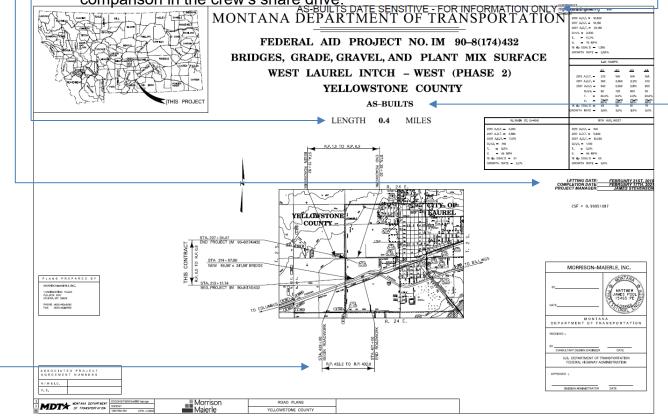
Section I. Redline As-Built Changes to the Plan Sheets

Procedure – As-Built Title Page Information

- "AS-BUILT" text is to be in the center of the page below the project description. Note: This is only on the title page. Depending on the plan sheet type, this text will be located elsewhere. See each specific plan page type throughout this document for details. This is not especially important when redlining plans but must be completed when MicroStation drawings are completed. However, it is useful as a tool to track which sheets you have completed while redlining.
- 2. This text is added automatically while plotting the plans after completion. -
- 3. If any changes were made to the project limits , those changes need to be documented here.
- 4. <u>Letting Date:</u> This date can be found in the Special Provisions on the 1st page of the Q&A.

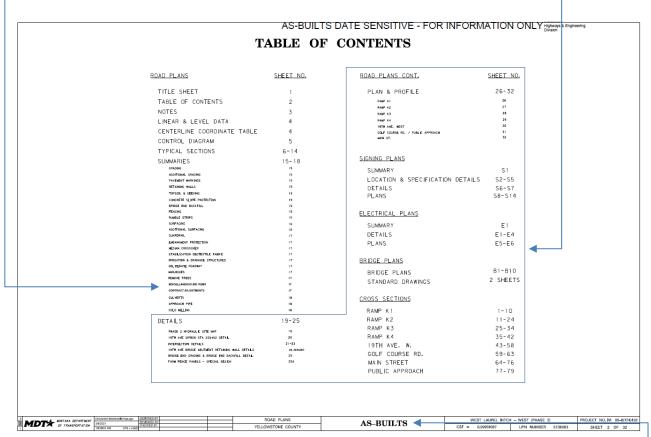
<u>Completion Date:</u> Date the EPM signs the Final Acceptance CSB_17_2 form. <u>Project Manager:</u> The EPM on this project.

 - 5. Update any change to the plan length. This will also be noted on the mileage comparison in the crew's share drive.



Procedure – As-Built Table of Contents Information

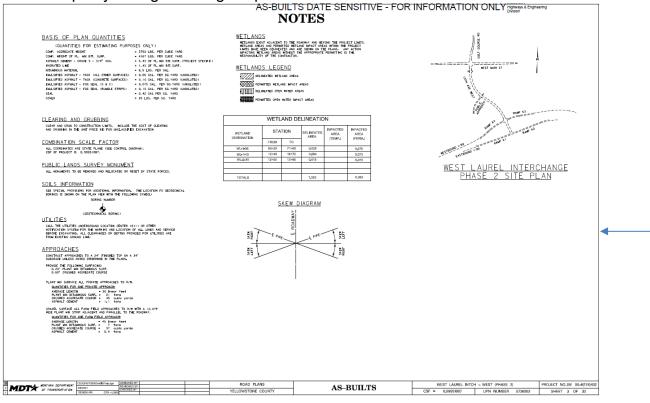
- 1. Add additional summaries that were not originally included in the plans to the "SUMMARIES" section under the TABLE OF CONTENTS. In most cases you will have a Miscellaneous Bid Items Summary and a Contract Adjustments Summary.
- 2. Add any additional details, plan sheets, or other items that were not included in the original plans in their respective sections.



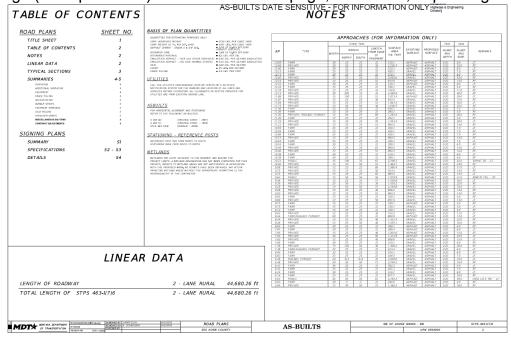
Place "AS-BUILTS" in the lower title box next to the plans type.
 Note: This will be the same location for all plan sheets except for the title sheet and bridge plan sheets. On older plans (examples later in document), this text box may not be present. These are mostly phased out, but if you come across a set while completing as-builts, place this text in the upper, right corner.

Procedure – As-Built Notes Information

1. Mark up any changes to original plans.

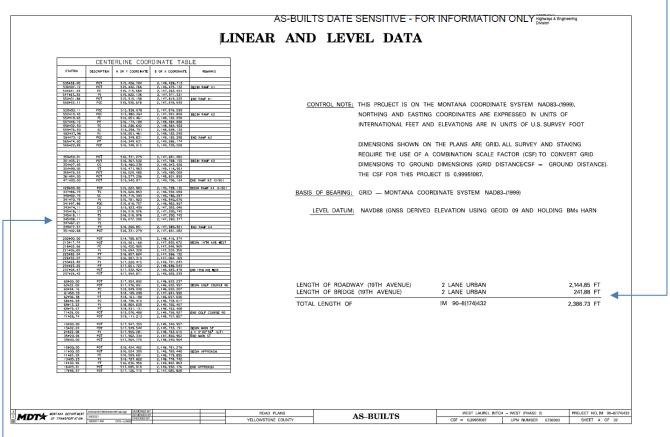


Note: Oftentimes this is included on another page such as the Table of Contents page (example below) but can be its own page, like above, depending on size.



Procedure – As-Built Linear and Level Data Information

- 1. Any changes to structure or roadway length should be noted in the "LINEAR DATA". If the project limits changed, this will most likely need updated as well and vice versa.
- 2. Mark up any changes in the level data in the "LINEAR AND LEVEL DATA" section.

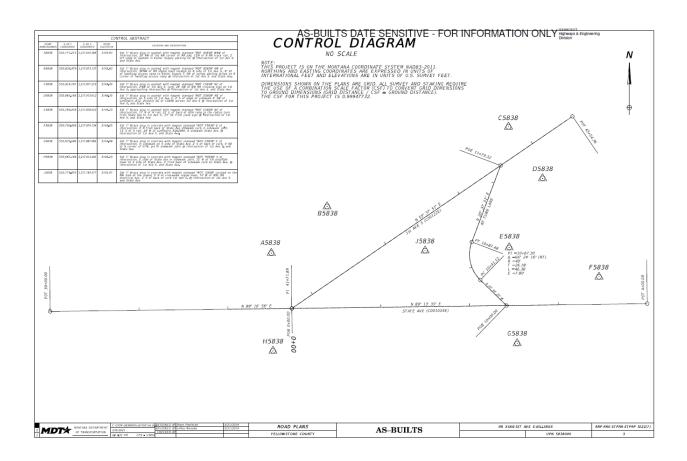


Note: Similar to the "NOTES", the "LINEAR DATA" may be located on another sheet depending on how the plans were laid out. See example on previous page.

3. If there are any changes to the alignment, update the centerline coordinate table accordingly.

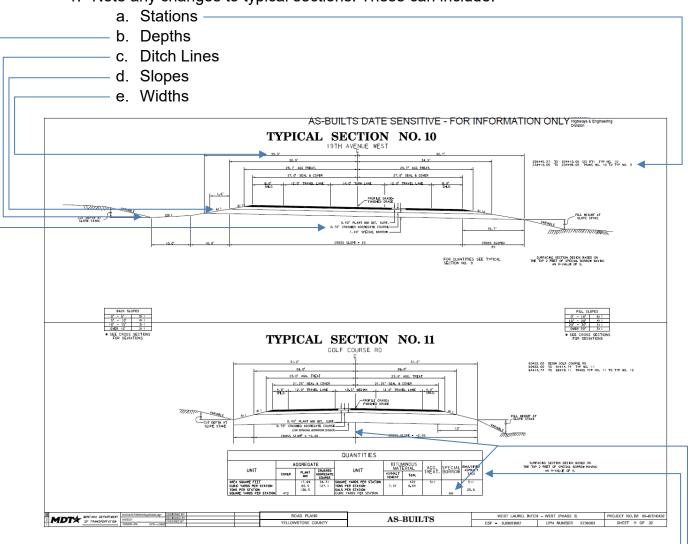
Procedure – As-Built Control Diagram Information

1. Mark any changes to the original plans such as obliterated control points.



Procedure – As-Built Typical Section Information

1. Note any changes to typical sections. These can include:



- If any of the widths or depths change, the "QUANTITIES" summary under the typical section should be updated. If no changes were made to the typical sections, updating these to reflect actual placed quantities is not necessary as the information regarding project quantities will be included in the "SURFACING" summary later in the plans.
- 3. On this project, the special borrow was thickened in this typical section. The thickness was updated as well as the "QUANTITIES" table.

Procedure – As-Built Road Summaries Information

Note: Some plans have Excel summaries that are available on DMS. If you want to edit these instead of on the paper plans, the information will be the same, but the process will be slightly different. Instead of crossing out existing numbers and writing in new ones, information can just be deleted and replaced. Use *Arial font, bolded, and italicized* to show what has changed from plan. Editing MicroStation summaries is covered in *Electronic Edits for As Built Plans*.

1. All bid items, including change ordered bid items, must be shown in the as-built's summaries. If any items are not included in existing summaries, these can be placed in a "MISCELLANEOUS BID ITEMS" summary.

MISCELLANEOUS		10		MIG			ID ITEMO								
MISCELLANEOUS		15		MIS	MISCELLANEOUS BID ITEMS										
ITEM DESCRIPTION	QUANTITY	UNITS	REMARKS	ITEM DESCRIPTION	QUANTITY	UNITS	REMARKS								
CATEGORY NO 1	1			CATEGORY NO 1	-										
TRAINING PROGRAM	359	HOUR					EXTENSION OF EXISTING NSOP 18" CULVERT								
ESCROW OF BID DOCUMENTS	1.000	LS		MISC WORK - CULVERT EXTENSION	2,200	UN/TS									
MISCELLANEOUS WORK	28,319	LINITS					AT 11+50 TO ACCOMMODATE NEW SLOPES								
CONTRACTOR SURVEY AND LAYOUT	1.000	LS		MISC WORK - MESSAGE BOARDS	2,640	UNITS	ADDITIONAL MESSAGE BOARDS								
CRITICAL PATH SCHEDULE	1.000	LS		MISC WORK - SHOULDER TOPSOIL	5.025	UNITS	ADDITIONAL TOPSOIL REQUIRED BETWEEN								
MOBILIZATION	1.000	LS		MIDE WORK - SHOOLDER TOPSOIL	0,020	01170	EDGE OF PAVEMENT AND TOP OF SLOPE								
TEMPORARY EROSION CONTROL - LS	1.000	LS					WETLAND RESTORATION UTILIZING SOIL								
TEMPORARY EROSION CONTROL	0	UNITS	ITEM NOT USED	MISC WORK - SOIL LIFT	5,568.000	UNITS	LIFTS								
TRAFFIC CONTROL DEVICES CB	230,514	UNITS			-		SPECIAL PROVISION 23 - OFFICE TRAILER								
TRAFFIC CONTROL CROSSOVER	2	EACH		MISC ITEMS - LS	0.000	LUMP SUM	NOT USED								
CATEGORY NO 4				MOBILIZATION	1.000	LUMP SUM									
MISCELLANEOUS ITEMS - LS	1.000	LS	CO009	BMP ADMINISTRATION	1.000	LUMP SUM									
CATEGORY NO 5				TEMPORARY EROSION CONTROL	0	UNITS	NOT USED								
MGS GUARDRAIL	75	INFT	CO008	TRAFFIC CONTROL - FIXED	0	UNITS	NOT USED								
REMOVE GUARDRAIL	75	INFT	CO008	TRAFFIC CONTROL - FIXED	1.000	LUMP SUM									
DELIENATOR DES A	1	EACH	CO008												

Note: Depending on what work was completed with Miscellaneous Work, quantities should be broken out.

 All contract/item adjustments (QA incentive/deductions, fuel price, liquidated damages, etc.) also need to be included in a summary. This summary is called "CONTRACT ADJUSTMENTS" summary. For reference, these will all be listed in the Summary of Contract Adjustments Jasper report for the contract.

CONTRACT ADJUSTMENTS											
ADJUSTMENT TYPE	ADJUSTMENT AMOUNT	UNITS	LINE ITEM DESCRIPTION								
NON QA ADJUSTMENT	\$ (1,499.00)	TON	HYDRATED LIME								
QA CONCRETE	\$ 1,467.00	YD'	CONCRETE - CLASS STRUCTURE								
QA CONCRETE	\$ 3,190.00	YD'	CONCRETE - CLASS STRUCTURE LOW SLUMP								
QA CONCRETE	\$ 117.00	YD'	FOUNDATION - CONCRETE								
QA DENSITY	\$ 4,896.00	TON	PLANT MIX SURF GR S - 3/4 IN								
QA RIDE SPEC	\$ (7,401.00)	TON	PLANT MIX SURF GR S - 3/4 IN								
QA VOLUMETRICS	\$ 60,158.00	TON	PLANT MIX SURF GR S - 3/4 IN								

- 3. The surfacing summary only requires that totals be entered at the bottom of the summary. If you have separate categories, list each category's total and an accumulated total at the bottom.

								SL	JRFACIN	IG							
			llnea	r feet			tons			AGGREGATI	E		BITUMINO	US MATERIAL		cu yards	
STA	TION					1		sq yards	tons		cublc yards	ton	8	gallons	sq yards	SPECIAL	
		GROSS	NET	÷	-	FOR	HYDRATED LIME	COVER TYPE 2	PLANT MIX BIT, SURF.	TRAFFIC	CRUSHED AGG.	ASPHALT CEMENT	SEAL CRS-2P	EMULSIFIED ASPHALT	AGG,	BORROW- NEAT LINE	REMARKS
FROM	TO							TIPEZ	GRADE S-3/4"	GIOWEL	COURSE	PG 70-28		TACK	TREAT		
213+17.74	225+57,27	1239.53	997,65		241.88	19TH AVE WEST						 					TYP NO. 9
225+57.27	226+45,27	88.00	88.00		241,00	19TH AVE WEST						 					TRANS, TYP NO. 9 TO TYP NO. 10
226+45.27	234+10.05	764.78	764,78			19TH AVE WEST											TYP NO. 10
234+10,05	234+98.05	88.00	88.00			19TH AVE WEST											TRANS, TYP NO. 10 TO TYP NO. 9
234+98,05	237+04,47	206,42	206,42			19TH AVE WEST											TYP NO. 9
						ADDITIONAL SURFACING											
TC	JTAL	2,380,73	2,144,85		241.88		181,773	103,494.2	13,361.910	0	17,300.98	709.629	192.350	2,298	0	12,154.33	

4. Summaries requiring more detail include guardrail, fencing, sidewalk, irrigation, drainage structure, and culverts. This is not an all-inclusive list. There may be other items that need just as much detail. A good indicator is if the item is underground. Having a good record of any underground items is important for asbuilts. Items such as dig outs that include fabric and/or special borrow should also include location details so they can be marked up accurately on the plan and profile. Items like this give future designers an idea of where problem areas exist. Too much information is better than not enough when dealing with as-builts. When in doubt, include the extra information to ensure drawings are updated accurately in MicroStation.

								FE	NCING						
				linear feet				each			linea	ir feet			
STA	FION		FARM			TEMP. FENCE	FARM FE	NCE PANEL		ENCE PANEL - FARM G		I GATE	REMARKS		
FROM	то	TYPE F2M- 48WW	TYPE F3M- 48WW	39WW	TYPE F4M	TENGE	SINGLE	DOUBLE	SINGLE	DOUBLE	TYPE G2 TYPE G3				
13+01LT	70+21LT			1,953					11	7		68	PANELS GALVANIZED STEEL SET IN CONCRETE TIE TO CROSS FENCE (PARCEL		
25+00RT	37+42.5RT			1,439			11	1					PANELS GALVANIZED STEEL SET IN CONCRETE TIE TO CROSS FENCE (PARCEL		
26+29.7 LT	37+41.9LT	1,833							5	2			DOUBLE PANEL GALVANIZED STEEL SET IN CONCRETE (PARCEL 11)		
27+80RT									2			24	2-12' METAL FARM ENTRANCE GATES (PARCEL 11)		
67+82 LT									2			24	2-12' METAL FARM ENTRANCE GATES (PARCEL 11)		
24+51.75 LT	37+41.90 LT	1,307											TIE TO EXISTING CROSS FENCE (PARCEL 12)		
27+39 LT									1				SINGLE PANEL GALVANIZED STEEL SET IN CONCRETE (PARCEL 12)		
32+00 LT									1				SINGLE PANEL GALVANIZED STEEL SET IN CONCRETE (PARCEL 12)		
36+25 LT									2			20	2-10' METAL FARM ENTRANCE GATES (PARCEL 12)		
37+41.90 LT										1			DOUBLE PANEL GALVANIZED STEEL SET IN CONCRETE (PARCEL 12)		
60+80,21RT	24+51.75 LT									1			DOUBLE PANEL GALVANIZED STEEL SET IN CONCRETE (PARCEL 12)		
60+80,21RT	66+50RT			567					2				TIE TO EXISTING CROSS FENCE (PARCEL 12)		
25+00 RT	37+42.50RT			1,247			3	3					STEEL POST AT 12' SPACING TIED TO SIDE FENCES (PARCEL 10)		
36+25 RT							2					24	24' METAL FARM ENTRANCE GATE (PARCEL 10)		
68+19.71RT	69+05.00RT				85		2						TIE TO EXISTING FENCE (PARCEL 16)		
											L				
TOT	TAL	1.307		3.833	85		7	2	15	9		92			

a. Changes to fencing stationing and quantity occurred. New stations and quantities are input in Excel with the font style mentioned above. If these were paper plans and as-builts were done by hand, these would simply be crossed out and the new stations and quantities written beside them.

UTILITY CASINGS												
	linear	feet	square feet	each								
STATION	STEEL	CASING	INSULATION %%	END CAP #	REMARKS							
[16"	14" %	2" THK.									
651+50	114			2	INSULATION LT.							
651+85	114			2	INSULATION LT.							
680+25	94			2	INSULATION LT. & RT.							
680+33	90			2	INSULATION LT. & RT.							
683+91	88			2	INSULATION LT. & RT.							
684+04	88			2	INSULATION LT. & RT.							
0+55	90			2	ON COONEY ROAD							
0+67	90			2	ON COONEY ROAD							
SUBTOTAL	768			16								
TOTAL	768			\sim								

b. Here is an example of an underground item that is not commonly seen on projects. Remember, any changes to or additional underground items need good detail.

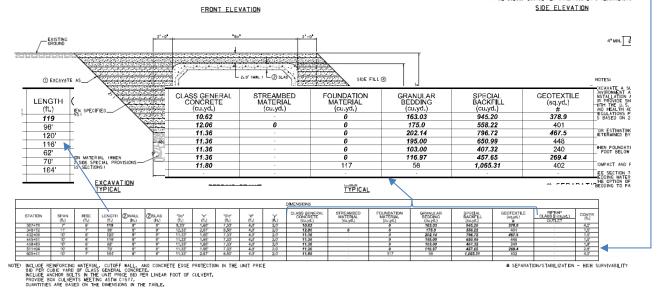
		cubi	⇒yards	square yard	
STAT	ION	UNCL. EXC.	SPECIAL BORROW - NEAT LINE	STABILIZATION GEOTEXTILE - HIGH SURVIVABILITY	REMARKS
FROM	то				
12+00.00 RT.	518+50.00 RT.		750.00		
606+52	608+57		197.41	296.1	CL. AND LT.
607+17	608+27		81.48	122.2	LT.
608+57	612+49		653.33	653.3	CL. AND LT.
610+52	612+83		323.33	485.0	CL AND LT
612+49	612+65		16.52		No Fabrice
612+45	612+81		26.67	40.0	CL.
613+27	615+71		271.11	406.7	CL AND LT.
613+35	613+81		54.52	81.8	CL.
618+11	617+76		38.89	58.3	LT.
619+63 622+90	623+13 623+45		207.41 55.56	311.1 83.3	CL AND LT.
622+90 10+50.00 RT.	023+45 023+50.00 RT.		G38.00	2200.3	GEOTEXTILE - 614+77 to 623+50 RT.
23+50.00 RT.	542+00.00 RT.		632.00	2200.5	GEOTEXTILE - 014+11 10 025+50 KT.
42+00.00 RT.	548+00.00 RT.	731	1,709.00		
48+00.00 RT.	552+00.00 RT.		727.00		
52+94.21 RT.	655+03.43 RT.			587.4	DOWNSTREAM BERM
658+28	658+69		24.30	36.4	RT.
666+50	666+81		34.44	51.7	RT.
667+50	668+14		33.19	49.8	RT.
671+50	670+80		77.78	116.7	LT.
671+50	672+51		112.22	168.3	LT.
672+00	672+15		16.67	25.0	RT.
679+00	679+50		38.52		No Fabric
679+95	682+35		133.33		No Fabric
681+00	681+08		7.10		No Fabric
681+00	681+50		55.56 44.44	83.3	RT. RT.
681+00 681+10	680+60 681+80		44.44	66.7 116.7	CL AND RT.
681+50	683+87		263.33	395.0	LT.
683+42	683+60		203.33	395.0	RT.
683+78	684+00		20.00	36.7	RT.
696+16	697+10		52.22	156.7	LT.
697+00	698+06		117.78	176.7	CL AND LT.
697+10	698+86		195.56	293.3	CL. AND LT.
700+86	702+92		228.89	343.3	CL AND LT.
701+89	705+04		350.00	525.0	LT.
0+50.00	4+25.00	569	1,697.00	2855.3	COONEY ROAD
631+09 LT.				283.1	9 x 4 RCB
649+22 LT.				636.5	14 x 4 RCB

c. There were many changes to the subgrade stabilization. All changes and additions to this should be marked up to ensure they are drawn in the plan and profile accurately.

					AP	PROACH		CLUDED IN	CULVERT S	SUMMARY R	ECAP)		
	в	ASIC BID ITEM	15		PIPE OP	TIONS in				linear feet			
		linea	r feet		STEEL -	ALUMINIUM -	CORRU-	510.05	0.710110			CULVERT IN PL. in x ft	
STATION	CULVERT PIPE in	LENGTH OF PIPE	REMOVE	CONCRETE - CLASS 3	2 2/3 x 1/2 CORR. 0.064 THK.	2 2/3 x 1/2 CORR. 0.060 THK.	GATED POLY- ETHYLENE	END SE	CTIONS	HEIGHT OF COVER	SKEW ANGLE		REMARKS
					#	0.060 THK.	PIPE	LEFT	RIGHT				
274+89	18	66	49		18			FETS	FETS	1.4		15 x 48.7 CMP	RT. DITCH
274+91	15	42	18	15 IRR				SQUARE	SQUARE	0.6		15 x 18.4 RCP	RCP IRR. LT BEYOND R/W LINE
274+91	18	56	36		18			FETS	FETS	1.0		18 x 36.1 CMP	LT. DITCH
282+92	15	40	20	15 IRR				SQUARE	SQUARE				LT.
287+82	18	60	32		18			FETS	FETS	2.7		15 x 32.2 CMP	LT. DITCH
287+92	18	62	33		18			FETS	FETS	2.8		18 x 33.0 CMP	RT. DITCH
307+15			32									24 x 31.5 CMP	RT.
315+50	18	80			18			FETS	FETS				RT.
325+50	18	40	40		18			FETS	FETS	1.1			RT.
326+09			28									15 x 27.9 RCP	LT.
334+95	18	52	32		18			FETS	FETS	2.1		18 x 32.1 CMP	RT.
335+73	18	40			18			FETS	FETS	1.0			LT.
340+85	18	60	39		18			FETS	FETS	4.1		18 x 39.4 CMP	RT.
TOTAL	\sim	2	359	\sim	2	\sim	\sim	\sim	\sim	~	\sim	\sim	

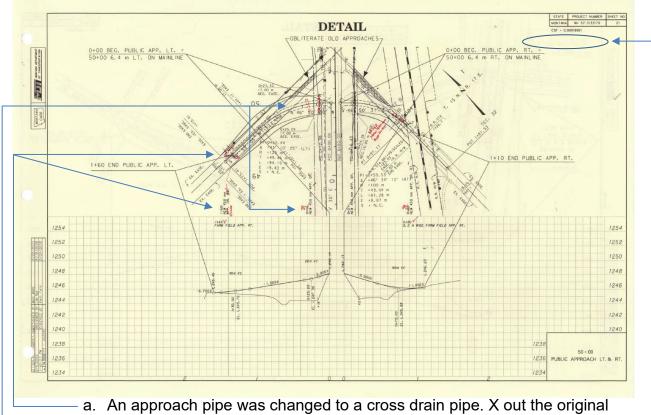
	CU	LVERT \$	SUMMAR	(RECAP	•							
	linear feet cubic yards											
BASIC BID	NEW	REMOVE PIPE	FOUNDATION	GRANULAR BEDDING	CLASS GENERAL	RANDOM RIPRAP	STABILIZATION GEOTEXTILE					
	(TOTAL)	CULVERT		MATERIAL	CONCRETE	CLASS 1						
15" RCP IRR	82											
18" DR	516											
24" DR	528											
24" RCP IRR.	178											
24" RCP SIPHON	532											
30" RCP IRR.	100											
7' x 3' RCB	258											
84" DR	174											
TOTAL	~	1,528	377.42	264.30	18.40	\sim	1,324.3					

- d. When completing approach pipe and culvert summaries, only include the option of pipe that was installed. Cross out or delete the other options that were not used. Remember to also update the "CULVERT SUMMARY RECAP" with totals from the other culvert summaries.
- e. There are sometimes summaries included on other sheets outside of the actual summary sheets. Ensure these are updated as well.



Procedure – As-Built Detail Sheet Information

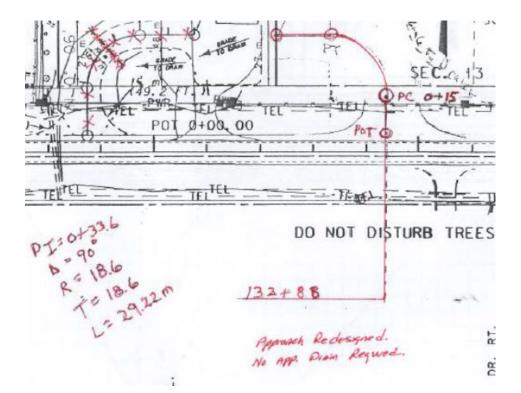
1. Take time to go through each sheet and ensure all changes to plan are marked up accurately. Examples:



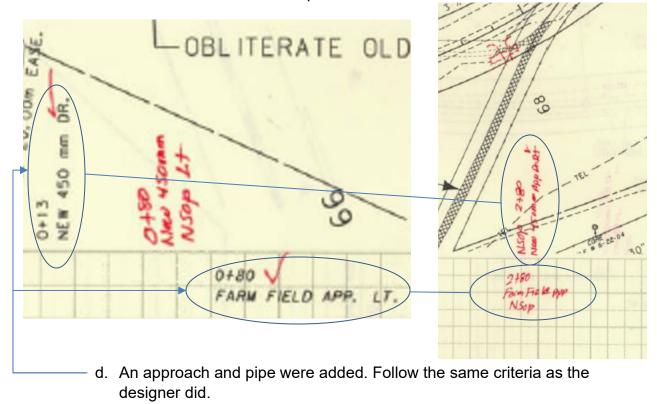
- a. An approach pipe was changed to a cross drain pipe. X out the original pipe that was not placed and draw in the new pipe. Remember to update the note above the profile view. Add the new pipe length to this as well.
- b. Approach drains were moved from plan stationing. Mark up in the same manner.

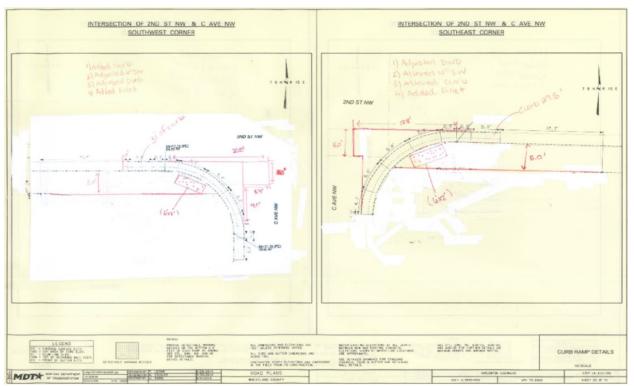
Note: This is an example of the older plan sheets that do not include the lower title box. If you do have plan sheets like this, add "AS-BUILTS" to the upper, right corner.

Note: If a station change occurred but was less than 5', drawing the new pipe or other item is not necessary. Just update the stationing.

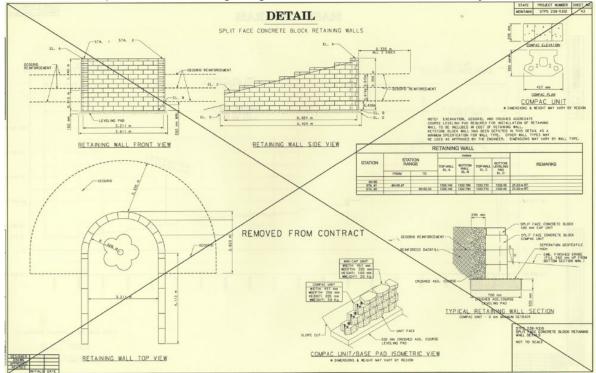


c. A large approach was completely redesigned, and a pipe was omitted. Provide as much detail as possible.





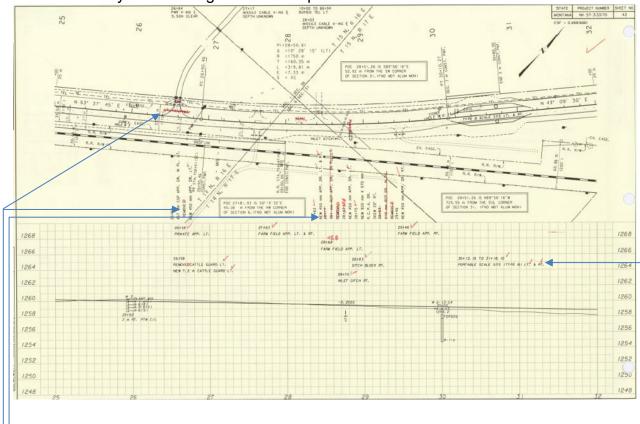
e. Changes to Curb, Gutter and Sidewalk occurred. Provide as much detail as possible including length, width, and radii if necessary.



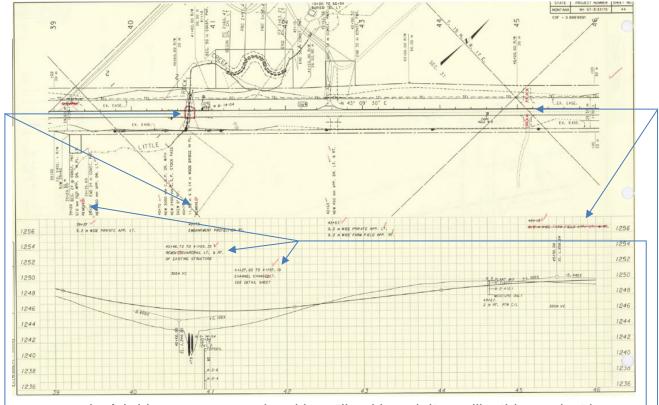
f. If you have details or other plan sheets that were not used, place an X through the specific detail or entire sheet.

Procedure – As-Built Plan and Profile Information

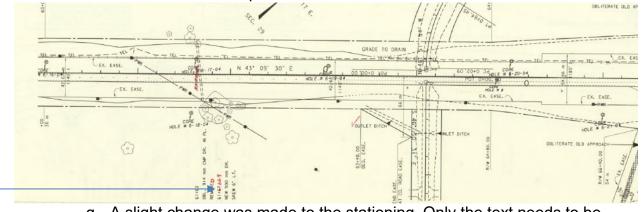
 Plan and profile sheets are typically the most comprehensive and usually contain the most information in a road plan set. Take time to go through these sheet by sheet and update any changes. Ensure all callouts are correctly updated. Some sheets may have many changes while others have none. The important aspect is accuracy and thoroughness. Examples:



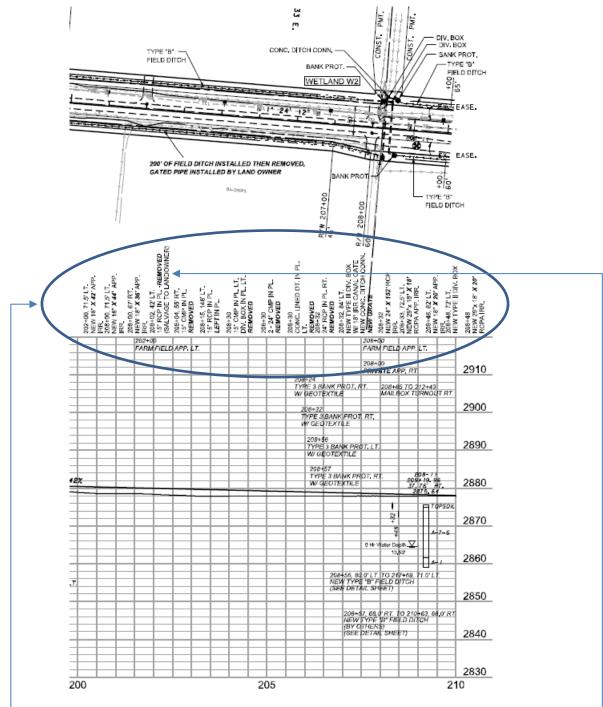
- a. If there are items planned for removal but are not there to be removed in the field, draw a line through the entire description and x out the item on the plan view.
- b. Any items that are removed per plan, add a "d" to the end of the "remove" (removed) and x out the item on the sheet.
- c. It is helpful to mark the unchanged items with a check so there is no question whether they were installed to plan. Ensure there is no conflicting information as this can complicate the as-built process when the DEO is building electronic as-builts from the crew's redlined plans.



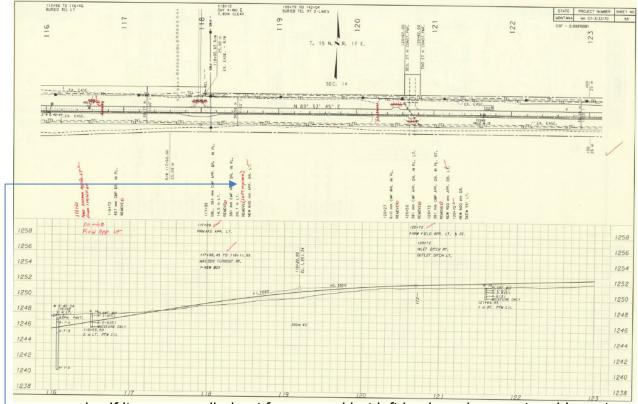
- d. A bridge was removed and is outlined in red. Items like this can just have an X placed through them and the "remove" changed to "removed".
- e. Remember to change all text to past tense.
- f. These farm field approaches were not installed. X out the approaches and cross out the description.



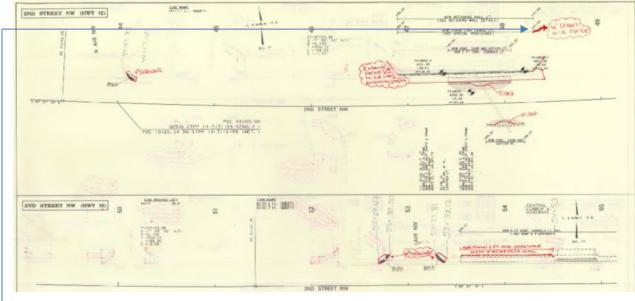
g. A slight change was made to the stationing. Only the text needs to be corrected in instances like this.



 h. This plan sheet has a lot of pipes. Ensure you go through each pipe and mark up any changes and changing all text to past tense. While doing this, add the pipe lengths. This sheet was completed in MicroStation, so the removed pipes were deleted, and the pipe lengths added in the text. When doing redlines, simply X out the removed pipes as mentioned before and add the pipe length next to the description above the profile view.
 Note: The "SALVAGE" should have been changed to "SALVAGED"

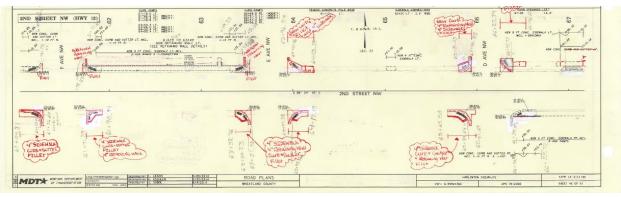


i. If items are called out for removal but left in place, be sure to add a note so these items are not deleted when the MicroStation drawings are edited.

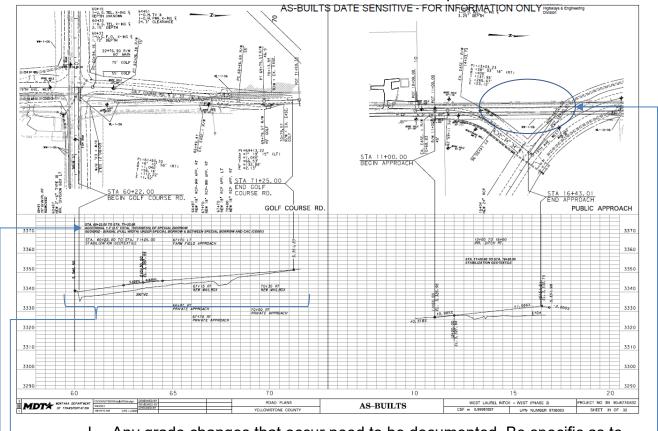


j. Be sure to mark up all changes including fencing and guardrail.

Montana Department of Transportation - Construction Redline Edits for As-Built Plans



k. Include any changes to curb, gutter, and sidewalk including stationing changes and detectable warning device location changes. Specific lengths and widths are shown in more detail in their respective detail sheets.



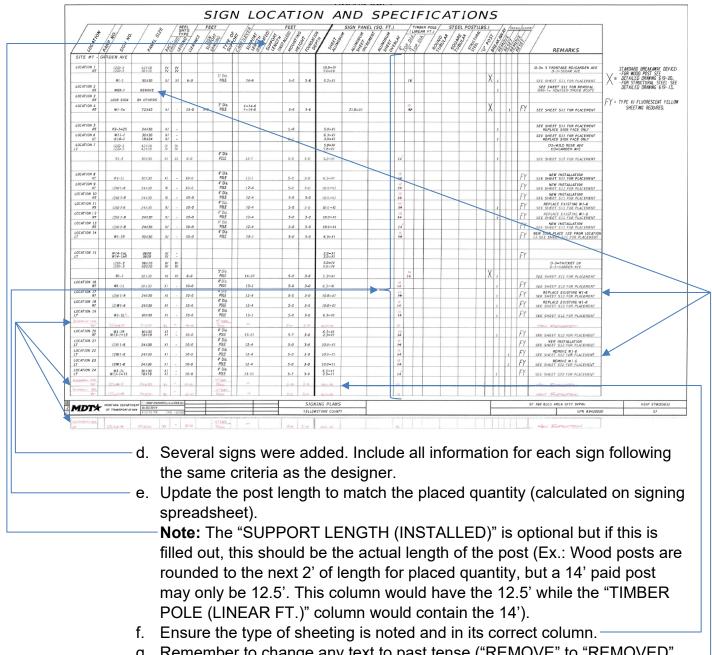
- I. Any grade changes that occur need to be documented. Be specific as to what the grade change was and where from/to it occurred.
- m. Additional geogrid/geotextile, special borrow, etc. should be noted on the plan and profile as well.
- n. Obliterated alignments are completely removed while editing in MicroStation. When marking these up on existing plans, X out the alignments that have been obliterated.

Procedure – As-Built Signing Plans Information

 Update the summaries to reflect project quantities and information. Signing summaries are typically broke up into two sections, "SIGNING AND DELINEATION QUANTITIES" and "SIGN LOCATION AND SPECIFICATIONS". The former is a grand total for each bid item on the project. This usually only contains one column for totals. On some projects with multiple locations, each location will be broken out and then a total is included on the far right. The project used below is an example of this. If separate locations are broken out, ensure totals for each location are updated as well as the total for the entire project. The latter shows the specifics for each sign. Every change to any sign should be marked here.

MATERIAL	KING AVE E SITE #1	SITE #2	LAKE ELMO DR SITE #3	COONEY RD SITE #4	COUNTRYMAN CR RD SITE #5	SO. FRONTAGE RD SITE #6	GARDEN AVE SITE #7	NAHMIS AVE SITE #8	STORY RD SITE #9	TOTAL	UNIT
SIGNS-SHEET ALUMINUM-REFLECTIVE SHEETING(IV)	48.0						76.6			123.6	50. 500T
SIGNS-SHEET ALUMINUM-REFLECTIVE SHEETING(XI)	194.2 mil	81.2	29.2	63.2 732	67.2	57.2 'ett	334.8		57.2	884.2 100.5	SQ. FOOT SQ. FOOT
SIGNS-ALUMINUM SHEET INCREMENT SHEETING (IV)											
SIGNS-ALUMINUM SHEET INCREMENT SHEETING (XI)							42.0 -			42.0	SQ. FOOT
OVERLAY-SHEET ALUMINUM							42.0			42.0	SQ. FOOT
POSTS-STEEL "U"			. 80				20			100	SQ. FOOT
POLES-TREATED WOOD-4" DIA.	148	112		.94	. 98	. 84	336		72	944	POUNDS
POLES-TREATED WOOD-5" DIA.	32	110 pt		88			112		PE 88	144	LINEAR FT.
FOLESTREATED WOOD'S DIA.	32 34				. 18		## 142			144 194	LINEAR FT.
POLES-TREATED TIMBER-CLASS 4											LINEAR FT.
POLES-TREATED TIMBER-CLASS 3											LINEAR FT.
POSTS-TUBULAR STEEL (ROUND)											POUNDS
POSTS-TUBULAR STEEL (SQUARE PERFORATED)			126				1			126	POUNDS
POSTS-STRUCTURAL STEEL			199				Grid			104	
OVERHEAD STRUCTURE-METAL-CANTILEVER											POUNDS
OVERHEAD STRUCTURE-METAL-BRIDGE											EACH
											EACH
HIGHWAY TRAFFIC STRIPING-WHITE		· 14 7	· 14 9							28 10	GAL.(S)
HIGHWAY TRAFFIC STRIPING-YELLOW											GAL(S)
WORDS & SYMBOLS											GAL(S)
DELINEATOR-DESIGN A			. 4 6					20 21		24	EACH
DELINEATOR-DESIGN B											EACH
DELINEATOR-DESIGN C			· 20 20'					14		34 40	EACH
DELINEATOR DESIGN D								6' 🗸		14	EACH
DELINEATOR-DESIGN E											EACH
DELINEATOR-DESIGN F								12 21		12 21	EACH
DELINEATOR-DESIGN G										ci	EACH
DELINEATOR-DESIGN H											EACH
REMOVE SIGNS	33 30	. 6 -	6 -	. 2 -	. 2 -	. 4-	39-		· 2'	94	EACH
REMOVE SIGNS-GUIDE	. 2	. 2		. 2	_	. 1-	• 4 •		-	# 0	
RESET SIGNS										- R	EACH
RESET SIGNS-GUIDE											EACH
											EACH
FRANGIBLE SIGN POST BREAKAWAY DEVICE-											EACH
FRANGIBLE SIGN POST BREAKAWAY DEVICE-											EACH
											EACH
SQUARE TUBULAR SLIPBASE BREAKAWAY DEVICE-3*											
											EACH
C \DG6\-9120000s-steet01.00 N.J. TJ	H0/T 6/	10									
HONTANA DEPARTMENT OF TRANSPORTATION 0/ TRANSPORTATION 0/ 12 8/ PM (295.) (250)			IGNING PLANS				-	SF 169	BLGS AREA SFTY IM	PRV	HSIP STWI
		~	ULTIFLE COUNTIES						01	n #9420000	51

- column. Most projects will only have this column. -
- c. Check marks next to items that match plan are helpful when trying to determine if there were any changes to a total or item.



g. Remember to change any text to past tense ("REMOVE" to "REMOVED", "REPLACE" to "REPLACED", etc.). This was missed while completing these as-builts. Doing this helps make it easy to know a sign was removed or replaced according to plan.

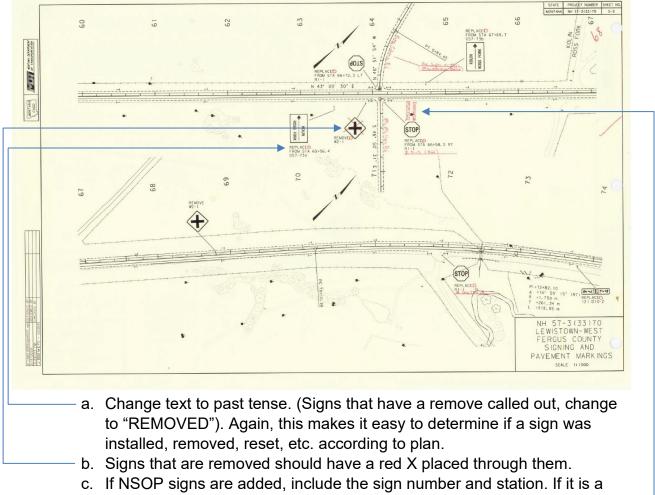
	Fer POST	SICH NO	o phil	Cash Press	(600 - 1 W	LICE ON THE	Suffer	Strate Strate		Support of	An Contraction	Company C		A LAND CONTRACT	and the second second	1/200	T ILINE A	Solidade	Street the	Can Clark	0000	REAL AND	Revolution		REMARKS
R.P. 1	1.893	(2)D-3 (2)D-3	36×10 36×10	IV	IV								5.0=JV 5.0=JV												D-3=KING AVE E D-3=HAUGEN ST
		RJ-J	30 X30	xi		6-0		4° Dia. POLE	13-7		5-0	3-0	5,2=X1			14						1			REPLACE SIGN FACE O
R.P. I	1.963	(2)D-3 (2)D-3	36×10 36×18	1V	10								5.0=1V 9.0=1V												D-3=KING AVE E D-3=CITY CENTER C
		R1-1	30×30	- XI	XI	6-0		POLE	14-9		5-0	3-6	5.2=X1			14	16				X	,			NEW RI-1
B.P. 3	2.015	W1-6L	467.74	XI		10-0		4" Dia. POLE	12-0		5-0	3-0	80=31			12								BBR FY	
R.P. 2	2.035 RT	W1-6R	48%24	XI	·	10-0		4" Dia. POLE	12-0		5-0	3-0	8.0=XI			12						Ţ		BBR FY	
R.P. 2	2.073	(2)D-3 (2)D-3	36 X 10 36 X 18	N	12								5.0-IV 9.0-IV			-				$\left \right $		+	+		D-3=KING AVE E D-3=CITY CENTER C
		81-1	30x30	xt	*1	6-0		POLE	14-9		5-0	3-0	5.2=X1			-	46				¥	,			NEW R1-1
RP. 2	2.113	R2-1	24/30	xr		10+0		4 ^p TER	~19.A		5-0	3-0	5.0=XI			12						, 11			R2-1=35 REPLACE SIGN FACE O
R.P. 2	2.126 BT	W3-1	367.36	81	NI	10-0		S"COR	~		5-0	3-6	9.0-11				15				X	,	T		REPLACE SIGN FACE O
R.P. 2	2.156	W1-68	43X24	xi		10-0		4" Dia. POLE	12-0		5-0	3-0	8.0-X1			12								ION FY	Jacobar Stor - Arc -
R.P. 2	2.170 RT	SIB-3	36×10 36×10	IV IV	11								5.0=1V 5.0=1V									T	T		D-3=KING AVE E D-3=SUGAR AVE
		R) -)	30 X 30	xi	хı	6-0		4° Dia. POLE	13-7		5-0	3-0	5.2 =XI			14						4	Ħ		
										<i>B−</i> ⊺ 0	ΤA	LS	48.0=1V 1 94.2=X1			148 -	34				3	1 1 4	1		

- h. Several posts were changed/added. Be sure to update the pole size, move/add the quantity to the correct column, foundation depths, and add any changes to or additions/omissions of breakaways if applicable.
- i. One "REMOVE SIGNS" was changed to a "REMOVE GUIDE". Update each quantity as seen above.
- j. Remember to update the "SUB-TOTALS" row with the total quantity for each item.
- k. Update the delineator summaries with totals.

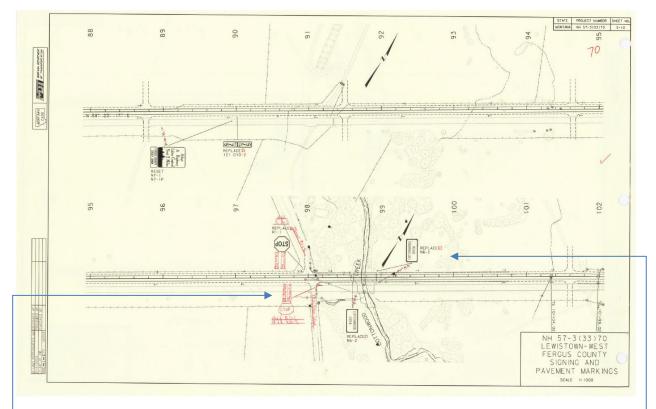
	DELINEATION	TABLE	-
T	DESIGN A		247
T	DESIGN D		6

PANEL DELIN, LEGEND		
	PANEL DES "A"	27
E	PANEL DES "F"	28

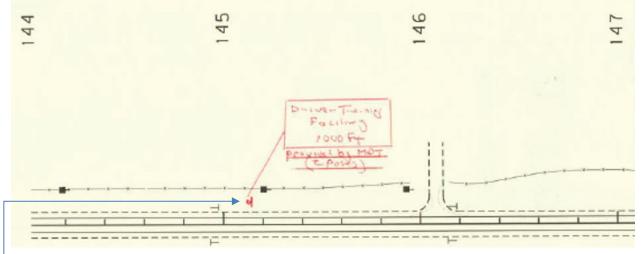
2. Update the signing plan view to reflect the as-built project. Signing plans usually include locations and descriptions of each sign and what is being done at that location such as remove, reset, replace, etc.



c. If NSOP signs are added, include the sign number and station. If it is a generic sign such as a stop sign(R1-1), no further information is needed. If it is a sign that includes custom print such as street signs(D-3), include what the sign says (legend) so it can be added in MicroStation.



- d. New signs were added. Be sure to include the sign number and legend.
- e. When a sign is being replaced there are typically 2 lines on the plans. One to the old location and one to the new. When redlining these, X out the old location line. Also remember to add a "D" to "REPLACE".

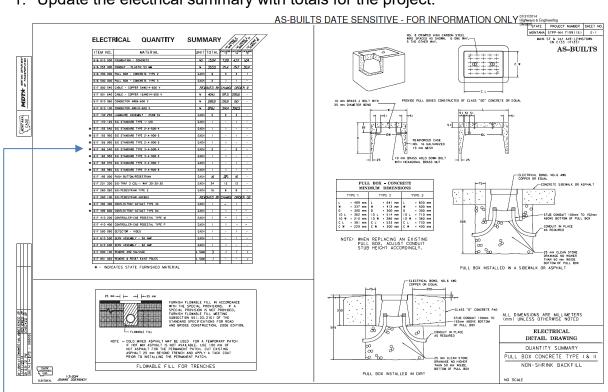


f. When adding NSOP signs, pay attention to the way they are drawn in. The small circle is the post, and the line represents the sign face. Make sure the sign is facing the correct direction so there is no confusion.

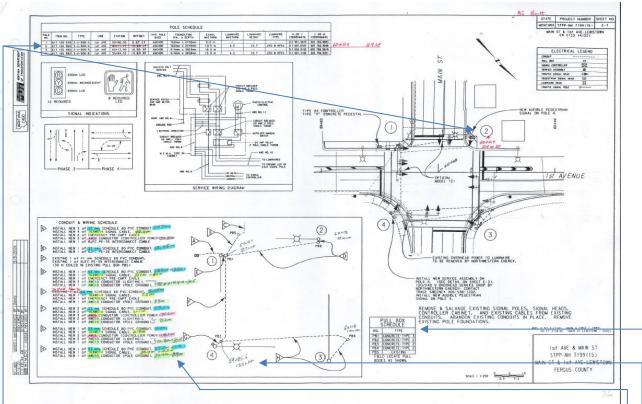
Procedure – As-Built Electrical Plans Information

Note: Electrical as-builts need to be very accurate. Most electrical is underground and MDT designs all of the electrical plans for projects in-house. Accurate as-builts are crucial to the success of projects being designed in the future as well as maintenance after electrical systems are installed.

1. Update the electrical summary with totals for the project.

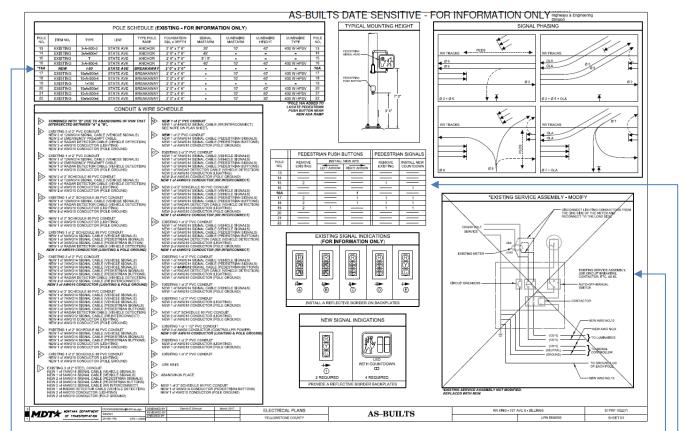


Electrical summaries only require totals for the project. This summary was a. edited in MicroStation. If redlining a summary, simply cross out the original quantity and write in the correct quantity.



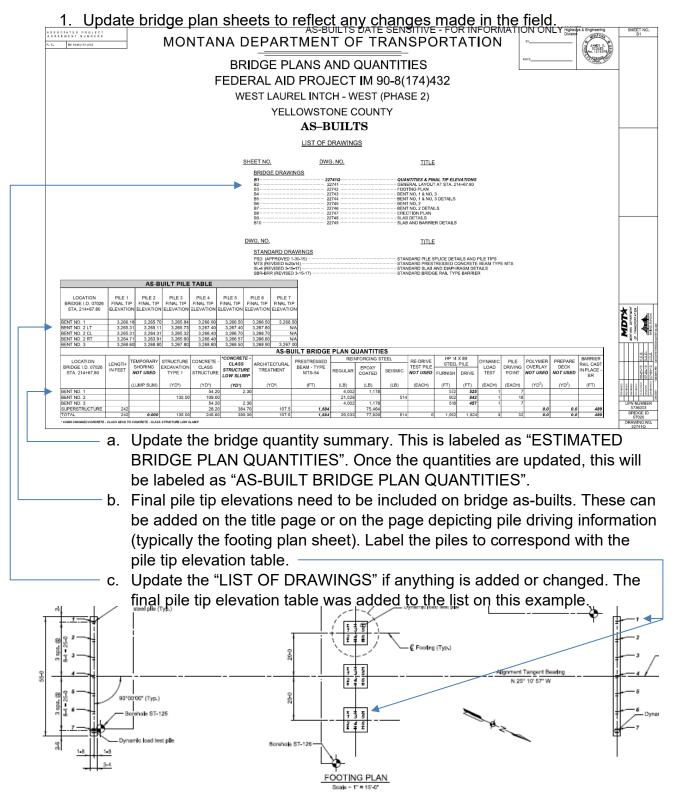
2. Update the electrical plan sheets to reflect any field changes.

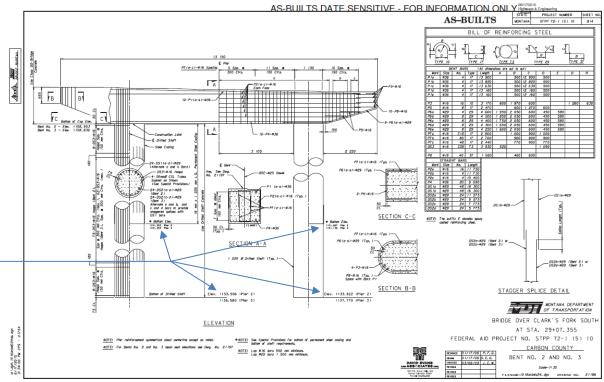
- a. The pole schedule needs to be updated with any changes including pole types, luminaires, locations, etc. On this set, the station and offset were changed. Also note location changes in the plan view.
- b. In the conduit and wiring schedule, the person completing these redlines added a length for each run. This is not required but is helpful. On some projects this may not work since the letters may be used multiple times on the same sheet and can get cramped trying to fit it all in but can be noted next to each run in the diagram. Any changes to wiring or conduit including type or amount needs to be shown here.
- c. Pull box stations and offsets need to be included for as-builts. Conduit/wire routing locations should also be updated if they are different than plan location. This is typically just pull box to pull box but any variance between needs to be marked up. This person marked a station and offset for each pull box making it very easy for the person completing the MicroStation drawings to update any that were moved from plan.
- d. The pull box schedule also needs to be updated to reflect any changes made in the field. Some recent plans have come out that do not include these and do not label pull boxes. Add or update these as necessary.



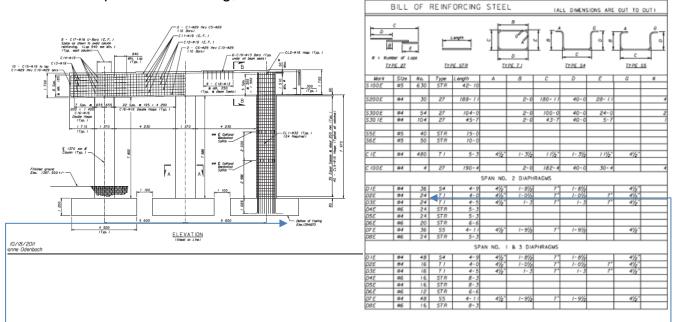
- e. Again, accuracy is incredibly important when dealing with electrical asbuilts. The new pole (16A) was added and paid under agreed price as there were no bid items for poles on this project. All poles were originally planned to be used as-is. Items like this can easily be missed or forgotten as they are not under their normal bid item when creating redline drawings and checking them against an item work report. Change order items can be just as easily missed as they are often input as lump sum and simply called "MISCELLANEOUS ITEMS LS" with no indication of the work being done unless you actually read the change order. Check and recheck miscellaneous work /change order items to make sure items like this are not missed. Be sure to update the plan view to reflect these changes including wiring and pole.
- f. Update any details that were changed or not used. Place an X through the drawing if it was not used.
- g. Update pedestrian push button and signal schedules.

Procedure – As-Built Bridge Plan Information





d. Drilled shaft elevations need to be shown on the as-builts. If there is a permanent casing, show these elevations as well.



- e. Mark up any changes to sheets. The footing elevation was changed in the field. If marking up by hand, just X out the existing and write in the new.
- f. Rebar was changed in this "BILL OF REINFORCING STEEL".
 Note: Bridges are typically built very close if not virtually identical to plan, but any changes need to be noted accurately.

Procedure – As-Built Cross Section Information

1. Cross Sections are <u>not</u> required for as-builts.

