

APPENDIX B

MONTANA WILDLIFE & TRANSPORTATION PARTNERSHIP PROJECT PROGRAM

PROJECT BUDGET WORKSHEET EXAMPLE

This is only an image of the Project Budget Worksheet Template provided as an example for your reference.

Download and complete the ["Project Budget Worksheet Template"](#).

Ensure you download the excel template, save it to your computer under a new name, then upload and submit your completed worksheet with your project application.

Complete all non-shaded (e.g., white) cells in the template. Shaded cells are locked and will populate based on formulas as you complete the open cells.

To add rows, follow the directions provided on the template in the designated rows shaded light blue.

<p>Use this row to add "Construction Material Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed.</p>	<p>Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s).</p>
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Be sure to complete the drop down menu cells near the bottom of the Cost worksheet and on the Revenue worksheet.

APPENDIX B MONTANA WILDLIFE & TRANSPORTATION PARTNERSHIP PROJECT PROGRAM PROJECT BUDGET WORKSHEET				
Applicant:	ABC Collaborative			
Contact:	Jane Doe			
Project Name:	Happy Valley Wildlife Underpass			
Complete Both Worksheets: COSTS and REVENUE or the Application will be Returned				
PROJECT COST ESTIMATE				
Item Description	Unit of measure	Number of units Quantity	COST/UNIT	TOTAL COST
Engineering Costs (project development costs)				
Feasibility				\$ 198,911
Engineering Design				\$ 147,683
Construction Engineering (Inspection)				\$ 98,456
Right of Way	Acre	5	\$ 10,000	\$ 50,000
				\$ -
Use this row to add "Engineering Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed.	Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s).			\$ -
		Engineering	Sub-Total	\$ 493,050
Construction Materials**Use hyperlink to MDT Award Sheets Archives below				
Reinforced Concrete Box 14 x 9	LNFT	145	\$ 2,000	\$ 290,000
Fence - Wildlife	LNFT	3000	\$ 10	\$ 30,000
Wildlife Jump Out	Each	4	\$ 15,000	\$ 60,000
Landscaping	LS (Lump Sum)	1	\$ 20,000	\$ 20,000
				\$ -
Use this row to add "Construction Material Costs" row(s) above. Right click on the row number to the left of this cell and select "Insert". A new row(s) will be added above. Repeat for additional rows as needed.	Then copy the formula from this row in Column E by hovering over the lower right-hand corner of the cell until you get a black "+". Drag the black "+" up to the cell in Column E of the newly inserted row(s).			\$ -
		Material	Sub-Total	\$ 400,000
Equipment, Labor, and Mobilization				
Traffic Control	15% of construction materials sub-total		On Roadway	\$ 60,000
Mobilization	20% of construction materials sub-total			\$ 80,000
		Labor and Equipment	Sub-Total	\$ 140,000
MDT Standard Values				
Contingency	Dependent on level of design and complexity		no level of design complete	\$ 270,000
Inflation	Enter number of years to construction		4	\$ 84,000
Indirect Cost Allocation Plan (ICAP)				\$ 93,555
		Construction	Sub-Total	\$ 984,555
TOTAL PROJECT COST			TOTAL	\$ 1,477,605
Only enter information into unshaded cells				
OTHER COST ESTIMATING INFORMATION:				
Feasibility - Estimate at 20% of construction cost - value will autopopulate				
Engineering Design - Estimate at approximately 15% of construction cost - value will autopopulate				
Construction Engineering (Inspection) - Estimate at 10% of construction cost - value will autopopulate				
Right of Way - Provide an estimated cost per acre along with the number of acres to be purchased in fee title or easement.				
*Units - Linear feet, hours, cubic yards, each, etc. Do not use "lump sum" unless there is no other way to describe the costs.				
Hyperlink to MDT Award Sheets Archives website				
Traffic Control - Only include an estimate if work will take place within the roadway right-of-way. Choose "On Roadway / Not On Roadway"				
Mobilization - value will autopopulate				
Contingency - 50% for no level of design complete, 35% if a feasibility study is complete, and 25% if design is complete through Scope of Work				
MDT may adjust based on Project Risk - value will autopopulate				
Inflation - 2.5% - Select the number of years you estimate to get to construction. Choose lower numbers for less complex projects and higher numbers for more complex projects				
ICAP - Average varies between 10% and 11% annually - value will autopopulate				

FUNDING CONTRIBUTIONS			
CONTRIBUTOR (Source)	Amount	Status (Secured/Pending/Possible) Use Dropdown List	If Pending or Possible, describe process and timeline *
ABC Collaborative	\$ 100,000.00	Secured	
IJA Discretionary Grant	\$ 1,000,000.00	Pending	Application submitted to USDOT August 2023
Generous Private Contributor	\$ 350,000.00	Possible	Great conversation in the bar
Total of ALL Funding Categories	\$ 1,450,000.00		
CONTRIBUTION SUMMARY			
Total Project Cost	\$ 1,477,605		
Current Gap in Secured Funding	\$ 1,377,605	Current Gap in ALL Funding	\$ 27,605
Total Secured Funding	\$ 100,000.00		
Total Pending Funding	\$ 1,000,000.00		
Total Possible Funding	\$ 350,000.00		
* Use additional page as needed or describe in Application response.			
Only enter information into unshaded cells			
STATUS DEFINITIONS:			
Secured = Funding In hand			
Pending = Applied for grant and status pending, written pledge/commitment/agreement, etc.			
Possible = Verbal pledge, pursuing other possible sources yet uncommitted, etc.			

