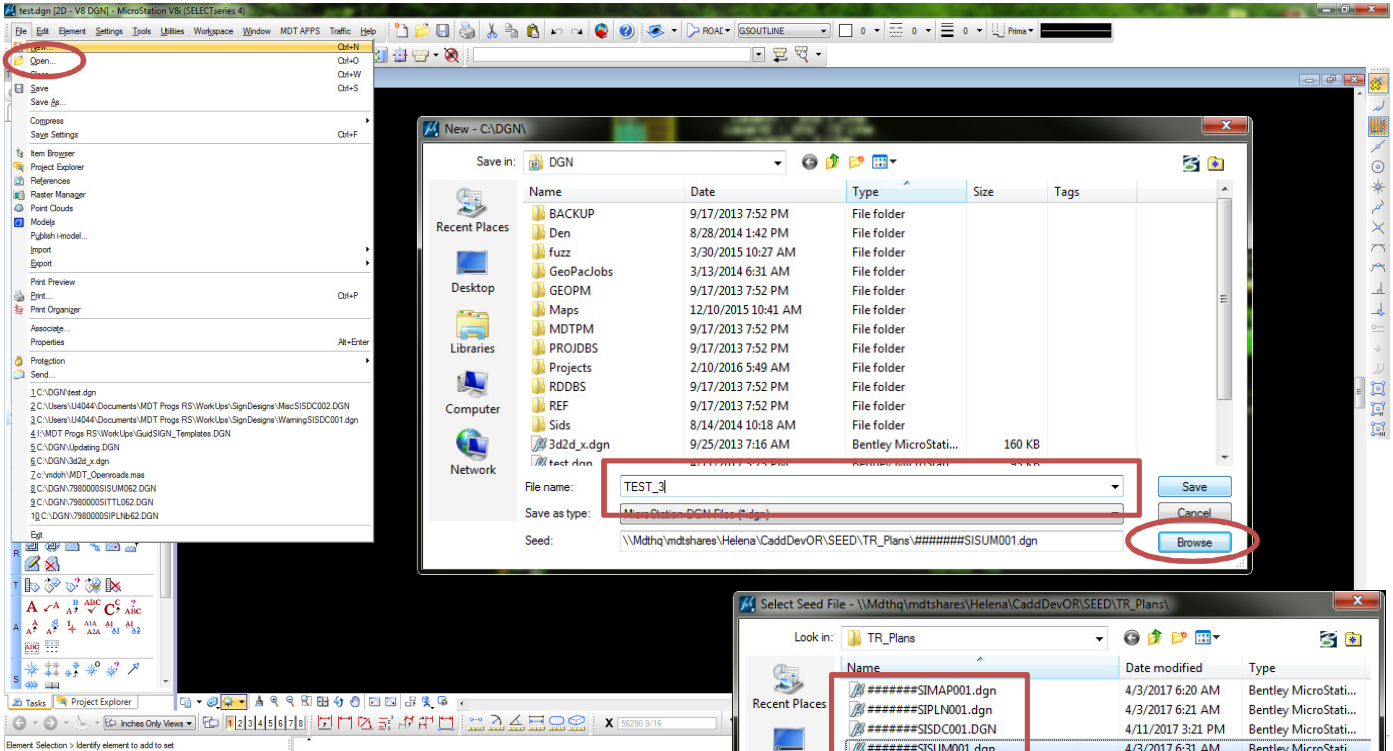


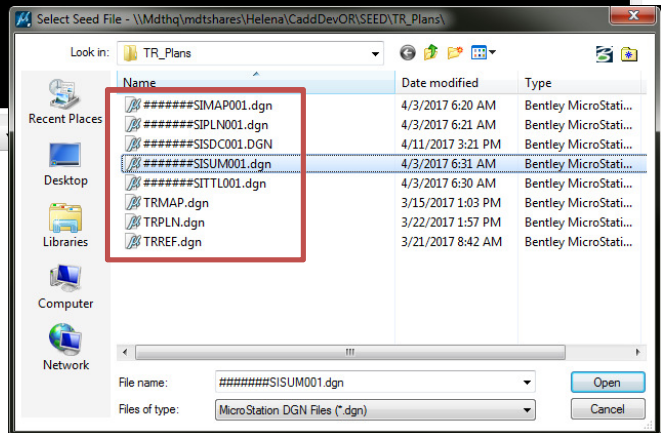
## To Create a new file in OpenRoads

1) click File/New.

Name your file to the proper MDT Naming Format.

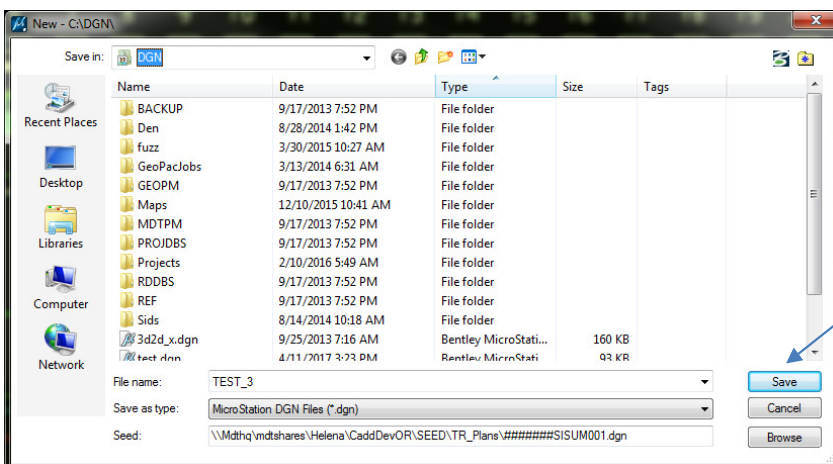
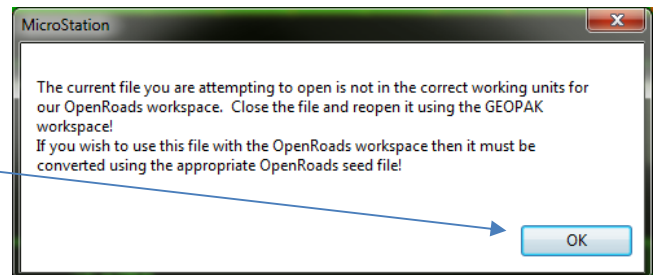


2) Click **"Browse"** for the Seed File and choose the New File Format you wish: MAP, PLAN, SIGN DESIGN CALC, SUMMARY-SPEC, TITLE, & REF sheets.



Map, Plan, Summary-Spec Title & Ref sheets are in the resolution of 10,000 for OpenRoads workspace.

The Sign Design Calc sheet is in a 12,000 resolution. When creating this format, a window will come up stating this is not the correct working units for OpenRoads. Just click **"OK"** as GuidSIGN works in a 12,000 resolution for proper conversions of Metric to English.



3) Click **"Save"** for your new file.