

**Minutes**

## 1. Opening Remarks &amp; Introductions

- |                     |   |
|---------------------|---|
| • Janet Kenny*      | MDT/SHTSS/TRCC Chair                      |
| • Chan Barry        | DOJ/MHP                                   |
| • Shari Graham      | DPHHS/EMS SYSTEMS                         |
| • Major Kurt Sager* | DOJ/MHP Operations Manager                |
| • Kathy Wilkins*    | DOJ/MBCC Statistical Analysis Center Dir. |
| • Ed Ereth*         | MDT/Planning Data & Stats BC              |
| • Patricia Burke*   | MDT/Safety Engineering Sec. Supervisor    |
| • Dan Bisom*        | MDT/MCS Operations Manager                |
| • Becky Giono*      | DOJ/IT Project Manager                    |
| • Mark Keeffe       | MDT/SHTSS/TRCC Coordinator                |
| • Terry Mullins*    | DPHHS/EMS -Trauma Systems Manager         |
| • John Westerhold   | NHTSA/Region 10 MT RPM                    |
| • Felisha Koch*     | DOJ/MVD                                   |
| • David Jacobs      | MDT/Grants Bureau Chief                   |
| • Alyssa Johnson    | DPHHS/Trauma Systems Manager              |
| • Lisa Mader*       | Office of Court Admin/IT Director         |
| • Bill Tuck         | MDT/NHTSA Grants Accountant               |

\*TRCC Voting Members

## 2. Review/approve/edit minutes from December 8, 2021 meeting

- No edit comment from attendees
- Minutes moved approved as written, voted approved.

3. Financial Statement *(available at meeting)*

- Bill Tuck
  1. reviewed the financial worksheet
  2. FARS project or admin: need to be added/adjusted
  3. DPHHS project to financials for next meeting
- Janet Kenny
  1. MDT should be submitting one more invoice for the Travel Webpage.
  2. FARS will be supported by TRCC for the next 5 years at \$55,000/year, approved by NHTSA
  3. TRCC now spending 2019 funds (TRCC always spends "older" funds first)
  4. Members consider potential projects, reach out at agencies for concepts.

## 4. Action items

## 5. Traffic Records Project Updates

- WBCR – MHP

- Kurt Sager
  - Trying to get new platform up and running
  - Support for WBCR, post move to Boulder, is being addressed
  - Silver Light is not going to be supported
- MDT
  - Road Information System
    - Live online and being used by the public.
- DPHHS
  - EMS Reports Training
    - Shari Graham
      - Training is boon for DPHHS
      - Image Trend applications use progressing
    - Alyssa Johnson
      - Driller is in full use and data should be available soon for reporting.
- Courts
  - JCRS-2
    - Lisa Mader
      - Full Court implemented in 38% of courts (192 courts)
      - JCRS in 36% of Courts of Limited Jurisdiction
      - MVD licenses only currently implemented on the Court system
      - TRCC should see expenditures in April/May

## 6. New Business

- Shari Graham
  1. DPHHS EMS/Trauma is moving to NEMSIS 3.5 by mid 2023. Possible project generator for TRCC
  2. EMS recognition program to assist with data recording by highlighting agency efforts
- John Westerhold
  1. Not aware of changes to TRCC funding resulting from the new BIL, but still waiting for impact clarifications from NHTSA as Admin Rules are developed.
- Janet Kenny
  1. SHTSS working on FFY23 application (HSP). Applications are being reviewed for annual projects, TRCC applications are open year roudn
  2. MT's submittal of the HSP to NHTSA is due 6/30/22. The 405c Traffic Records application will be in the package.
  3. Posting the FARS analyst position (Mark Keeffe is the acting FARS analyst)
  4. Chad Newman left SHTSS for a new position at MDT. This job is being posted
  5. Next meeting May 25, 2022
  6. Should TRCC have an inperson option for future meetings? Patricia Burke likes the idea of a hybrid meeting option. TRCC looking for room for May 25, 2022 meeting
  7. Adjourned meeting at 9:37



7. Around the table

- Next Meeting – May 25, 2022

Upcoming meetings in 2022 and 2023

- August 17, 2022
- November 9, 2022
- February 1, 2023



TRAFFIC RECORDS COORDINATING COMMITTEE  
FINANCIAL STATEMENT  
WEDNESDAY, MARCH 2, 2022

<u>A</u>		<u>B</u>		<u>C</u>		<u>D</u>	
<b>FUNDING:</b>		<b>Oligated</b>					
		<b>405c Funding</b>					
FAST Act		1,048,144.16					
<b>Carryforward</b>		<b>1,048,144.16</b>					
		<b>Current Year</b>		<b>Distribution Pending</b>		<b>Awarded</b>	
BIL Funding		128,516.90					
SUPP Funding		25,600.24					
<b>Obligated</b>		<b>154,117.14</b>		<b>263,050.45</b>		<b>417,167.59</b>	
<b>Federal Funds Obligated</b>		<b>1,202,261.30</b>				<b>1,465,311.75</b>	
<b>Active Projects:</b>							
		<b>Budget</b>		<b>Expenditures</b>		<b>Balance</b>	
<b>MDT Traveler Information Webpage</b>		32,407.03		14,941.28		17,465.75	
CTS# 110337		-		-		-	
MDT Indirect 0.00%		-		-		-	
\$487,442.01		<b>32,407.03</b>		<b>14,941.28</b>		<b>17,465.75</b>	
		<b>Budget</b>		<b>Expenditures</b>		<b>Balance</b>	
<b>DOJ Web Crash Trainer</b>		24,745.00		-		24,745.00	
CTS# 111924		2,390.37		-		2,390.37	
MDT Indirect 9.66%		27,135.37		-		27,135.37	
		<b>Budget</b>		<b>Expenditures</b>		<b>Balance</b>	
<b>DOJ - Full Court Enterprise</b>		16,800.00		-		16,800.00	
(Judicial Court Reporting System)		1,622.88		-		1,622.88	
CTS# 111731		<b>18,422.88</b>		-		<b>18,422.88</b>	
MDT Indirect 9.66%							
		<b>Budget</b>		<b>Expenditures</b>		<b>Balance</b>	
<b>DPHHS EMS Data System Performance</b>		161,506.00		-		161,506.00	
NEMSIS - National Emergency Medical Services		15,601.48		-		15,601.48	
CTS#112088		<b>177,107.48</b>		-		<b>177,107.48</b>	
MDT Indirect 9.66%							
<b>Project Totals</b>		<b>255,072.76</b>		<b>14,941.28</b>		<b>240,131.48</b>	
<b>Traffic Records Administration:</b>							
		<b>Budget</b>		<b>Expenditures</b>		<b>Balance</b>	
Salaries & Benefits		92,000.00		30,633.53		61,366.47	
Conferences/Seminars		250.00		-		250.00	
MDT Indirect 9.66%		8,911.35		2,959.22		5,952.13	
<b>Traffic Records Administration Total</b>		<b>101,161.35</b>		<b>33,592.75</b>		<b>67,568.60</b>	
		<b>TRCC Committed Funds</b>		<b>Expenditures to Date</b>		<b>Committed Funds Remaining</b>	
<b>GRAND TOTAL</b>		<b>356,234.11</b>		<b>48,534.03</b>		<b>307,700.08</b>	
		<b>Uncommitted Balance</b>		<b>Obligated Funds Remaining</b>		<b>Awarded Funds Remaining</b>	
<b>Balance for Future Projects</b>		<b>846,027.19</b>		<b>1,153,727.27</b>		<b>1,416,777.72</b>	