Project Status Report

Project Name	2063-099 CADD Implementation Project	**Project Summary** - The Implementation Project continues wrapping up Phase 2.0 – Workflow Validation, as scheduled. Team continues in Phase 3.0. All project tasks and activities are being actively managed and completed per the project plan and updated/revised timeline.
Project Managers	Kathy James, Patrick Lane, Matt Vega (U.S.CAD)	
Status Date	5-Aug-2022	

Project Key Parameters / Comments

		Comments
Schedule	**On-Track** / Delayed / Off-track	The project is meeting its intended schedule
Resources	**On-Track** / Delayed / Off-track	All required resources are available
Scope	**On-Track** / Delayed / Off-track	Project is within defined scope of services

Project Schedule

6/1/22	7/1/22	8/1/22	9/1/22

Phase 3.0 – Configuration & Deployment 5/16/22 – 9/30/2022
Production Project (FIT/GAP All Areas)

TASK- **New Workflow Development** 12/6/21-8/1/22

TASK- **Develop UAT Plan and Scripts** 8/1/21 – 8/31/2022

DELIVERABLE – **Workflow ROADMAP** 9/23/2022

TASK- **Migration Planning and Preparation** 5/8/22-8/29/22

DELIVERABLE – **Technical Support Plan** 8/12/2022

DELIVERABLE – **Migration Plan** 8/29/2022

TASK- **Begin Migration** 9/6/22

TASK- **Workflow Roadmap** 6/27/21 – 8/11/2022

DELIVERABLE – **Proof of Concept Plan Set** 8/31/2022

DELIVERABLE – **UAT Plan** 8/31/2022

TASK- **User Acceptance Testing** 9/1/22 – 9/30/2022

TASK- **ADSK Enterprise Deployment** 5/16/21 – 9/30/2022

TASK – **User Training** 5/20/2022 – 2/28/23

TASK- **StateKit Testing and Development** 8/2/21 – 7/22/22

Project Risks and Issues (Top 3)

Risk	Risk / Issue Description	Status	Current/Planned Activities
Risk 1	Staff feelings of fear, change, concern; Staff resistance to standardized workflows	Open	Q & A Sessions; Communications; Early Adopters; Executive Management commitment to provide resources and support to staff. Develop a training and mentoring plan
Risk 2	StateKit (workspace) not fully mature when needed	Open	Enlisting many resources to assist in development (ESS-CADD, Autodesk, US CAD, EnvisionCAD)
Risk 3	Security issue with BIM 360 and Desktop Connector. Permissions to Data Shortcuts could delay timeline and/or create security concerns.	Open	Autodesk is working on a fix. Assessing BIM 360 folder and group access, security, and permissions.

Accomplishments / Milestones

MDT Staff Training Courses continued throughout the month. The team continued mentoring sessions with the Early Adopter Team in all functional areas. Early Adopters continued Workflow Documentation. The Project Team began the Migration Plan and associated documentation to determine migration projects. Production Project Plan Set for the Proof-of-Concept Milestone started. Technical Support Plan deliverable has started.

Budget

Total Budget: $739,453	Payments: $369,726	Balance: $369,727