

## Project Status Report

<b>Project Name</b>	2063-099 CADD Implementation Project	<b>Project Summary</b> - The Implementation Project continues in Phase 2.0 – Workflow Validation, as scheduled. Team began Phase 3.0. All project tasks and activities are being actively managed and completed per the project plan and timeline. State Kit obstacle experienced in May but team resolved.
<b>Project Managers</b>	Kathy James, Patrick Lane, Matt Vega (U.S.CAD)	
<b>Status Date</b>	7-July-2022	

Project Key Parameters		Comments
Schedule	On-Track / Delayed / Off-track	The project is meeting its intended schedule
Resources	On-Track / Delayed / Off-track	All required resources are available
Scope	On-Track / Delayed / Off-track	Project is within defined scope of services

## Project Schedule

4/1/22	5/1/22	6/1/22	7/1/22
<b>Phase 2.0 – Workflow Validation</b> 9/13/21 – 5/6/22		<b>Phase 3.0 – Configuration &amp; Deployment</b> 5/6/22 – 7/29/2022 Production Project (FIT/GAP All Areas)	
<b>TASK- New Workflow Development</b> 12/6/21 – 4/29/2022 Production Project (FIT/GAP All Areas) Functional Change Management activities	<b>TASK- Migration Kick-off Mtg</b> 5/10/21	<b>TASK- Workflow Roadmap</b> 6/27/21 – 8/11/2022	
<b>TASK- Environmental Config. Planning</b> 1/4/21 – 3/28/2022	<b>DELIVERABLE – Env. Config.</b> 3/29/2022	<b>TASK- Migration Project Review</b> 5/19/21 – 5/26/2022	<b>DELIVERABLE – Migration Plan</b> 7/13/2022
<b>MILESTONE – Deploy Software</b> 4/1/2022 – 4/29/2022	<b>TASK- UAT Plan and Scripts</b> 5/9/21 – 6/10/2022		<b>DELIVERABLE – UAT Test Plan</b> 7/10/2022
<b>DELIVERABLE – Training Plan</b> 4/18/2022	<b>TASK- ADSK Enterprise Deployment</b> 5/27/21 – 2/14/2023		<b>DELIVERABLE – UAT Sign Off</b> 7/17/2022
<b>TASK- User Acceptance Testing</b> 6/10/21 – 7/13/2022			
<b>TASK- User Training</b> 5/20/2022 – 2/28/23			
<b>TASK- StateKit Testing and Development</b> 8/2/21 – 7/22/22			

## Project Risks and Issues (Top 3)

Risk	Risk / Issue Description	Status	Current/Planned Activities
Risk 1	Staff feelings of fear, change, concern; Staff resistance to standardized workflows	Open	Q & A Sessions; Communications; Early Adopters; Executive Management commitment to provide resources and support to staff. Develop a training and mentoring plan
Risk 2	StateKit (workspace) not fully mature when needed	Open	Enlisting many resources to assist in development (ESS-CADD, Autodesk, US CAD, EnvisionCAD)
Risk 3	Security issue with BIM 360 and Desktop Connector. Permissions to Data Shortcuts could delay timeline and/or create security concerns.	Open	Autodesk is working on a fix. Assessing BIM 360 folder and group access, security, and permissions.

## Accomplishments / Milestones

Contract addendum was approved. MDT Staff Training Courses continued throughout the month. The team continued mentoring sessions with the Early Adopter Team in all functional areas. The Early Adopter Team continued with workflow documentation for the Production Project Fit/Gap to further develop new workflows and deliver State Kit content for use.

## Budget

Total Budget: \$739,453	Payments: \$369,726	Balance: \$369,727
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