**Working Procedure:** Performs a variety of work as a laborer, lead worker, equipment operator, and truck driver for highway maintenance activities. Operates various trucks and a variety of heavy equipment to perform culvert placement and installation/cleaning, landslide removal, crack/mastic sealing, fence building or bridge repair, guardrail or sign installation, luminaire maintenance, roadway repair, vegetation and roadside maintenance, pavement marking and striping operations, and snow and ice control.

A working knowledge and understanding of the Maintenance Manual, union contracts, environmental procedures, Manual on Uniform Traffic Control Devices (MUTCD), standard drawings and traffic control operations. A working knowledge of basic carpentry skills needed for assisting the division-wide carpenter. Contract administration in conjunction with contracted highway maintenance and construction projects.

Responsible for the overall function, operation, and maintenance of equipment including training and mentoring of others, pre-operational checking, scheduled servicing, calibrating of equipment, adding fluids and changing blades, pins, teeth on buckets, etc.

Computer knowledge in order to access applicable systems including the Road Weather Information Sites (RWIS), and the Equipment Vehicle Maintenance Management System (EVMMS).

Performs all other duties and maintenance activities as assigned.

**Tools and Equipment:** All basic hand tools, along with heavy and light duty equipment needed for highway maintenance operations, snow and ice control, and computers.

<u>Materials</u>: All materials utilized for highway maintenance operations and snow and ice control.

Source of Supervision: Field Maintenance Section Person or designee.

**Physical Demands:** Must be able to perform physical activity in lifting (greater than 50 pounds), carrying, and/or operating the tools, equipment and materials required for highway maintenance and operations. Must work in all types of weather conditions, dirt, dust, moisture, temperature, and fumes.

<u>Education, Trade Knowledge and Experience</u>: Requires knowledge of highway maintenance and equipment operation including basic diesel/gasoline vehicle maintenance. One (1) year experience driving heavy truck or operating construction

equipment.

Basic math, record keeping, computer skills and the ability to make estimates of materials needed.

Requirements and certifications of this position are outlined in the AFSCME and CRAFTS union contract and career ladder policy.

**Necessary Special Requirements**: A valid Montana Commercial Operators License (Class A, Type II) with no restrictions, a tank endorsement and a valid Medical Examiner's Certificate (MEC). Applicants with a learner's permit have 30 days to obtain the necessary Montana Commercial Operators License.

Successful applicant must live or relocate within 45 road miles of the work headquarters and must have a telephone or be reasonably accessible to the section headquarters.

The above statement reflects the general details considered necessary to describe the principle functions of the job identified and shall not be construed as a detailed description of all work requirements that may be inherent in the job.